



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:**                   **MEDICAL CASEWORKER (Provisional\* Appointment)**

**SALARY:**               \$45,370 - \$57,540 annually

**LOCATION:**             Monroe Community Hospital

**JOB SUMMARY:**

This position is responsible for providing non-clinical medical social work services to patients\* and their families in a health care facility to assist them deal with medically related social and emotional problems. Employees serve as members of interdisciplinary health care teams involving medicine, nursing, dietary, rehabilitation therapies and activities personnel in identifying needs and in formulating and implementing the restorative and discharge potential of patients. The work is performed within prescribed guidelines with leeway permitted in determining the scope of social work services to be provided in helping patients adjust to their medical condition and to the environment of the facility. Medical Caseworkers consult and cooperate with professionals in other disciplines and agencies to aid them in recognizing the significant social components of health care and understanding their impact on patients and their families. Psychotherapy is not a responsibility of this position. The employee reports directly to, and works under the general supervision of a Medical Social Work Manager or other higher-level staff member. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Social Work or other behavioral science\*\* field except Criminal Justice and Anthropology, plus two (2) years paid full time or its part time equivalent experience performing social work or casework activities with a public or private organization, at least one (1) year of which must have been in the medical field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Social Work; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

\*\*Behavioral science includes, but is not limited to, Psychology, Sociology, Counseling, Gerontology, Human Behavior, Social Welfare, Vocational Rehabilitation.

**NOTE:** Candidates not possessing a Social Work degree must submit a student or official college transcript with their application.

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**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COMMUNITY HOSPITAL  
ATTENTION: PERSONNEL  
435 EAST HENRIETTA ROAD  
ROCHESTER, NY 14620

**Posting Date:** April 7, 2022

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.